

February 21, 2023

The Middle Peninsula Northern Neck Community Services Board (CSB) held a Board meeting on February 21, 2023 at the Essex Counseling Center in Tappahannock, Virginia.

BOARD MEMBERS PRESENT

Kathryn Knoeller
Darryl Pirok
Pratt Haynie
Rosalyn Trent
Alice Coates (Ex Officio Member)
David Parr – ZOOM
Edith Turner – ZOOM

BOARD MEMBERS ABSENT

Maria Jones
Matt Kite
Travis Martin
Antenette Stokes

STAFF PRESENT

Linda Hodges, Executive Director
Joanne Brown, Director, Clinical Services
Emily Eanes, Director, Youth and Family Services – ZOOM
Carolyn Gibson, Director, Human Resources
Kristen Beech, Director, Quality Assurance
Amanda Campagnola, Director, Community Based Services
Larry Kight, Director, Operations – ZOOM
Alicia Dillon, Director, ID/DD Services
Cheryl Matteo-Kerney, Director, Prevention Services – ZOOM
Ken Hickman, Director, Finance – ZOOM
Erich Campbell, Director, IT
Sarah Wolgomott-Woods, Intensive Community Services Coordinator
Kim Lee, Program Manager, ID/DD Services - ZOOM
Brenda Taylor, Administrative Assistant – ZOOM
Alex Schick, Administrative Assistant
Gail Slaughter, Administrative Assistant
Perryann Whitehurst, Administrative Assistant

Ms. Knoeller called the meeting to order. A quorum was not present.

Welcome – Ms. Knoeller welcomed Alice Coates back to the Board as an Ex Officio member.

Introduction of Guests – Ms. Hodges introduced Carolyn Gibson, the new Director of Human Resources, Kristen Beech, the QA Director, and Sarah Wolgomott-Woods, Intensive Community Services Coordinator.

Public Comment – There was no public comment.

Agenda Additions – There were no additions to the agenda.

Minutes – As there was not a quorum present, the minutes from the December 20, 2022 Board meeting could not be voted on for approval. They will be on the next Board meeting agenda.

Presentation on State Hospitals & Forensics – Sarah Wolgomott-Woods

Ms. Hodges said that Ms. Wolgomott-Woods is the CSB Intensive Community Services Coordinator and NGRI (Not Guilty By Reason of Insanity) Coordinator. She and one other staff member work with the NGRI population.

Ms. Wolgomott-Woods explained that she covers civil commitment hearings at the local psychiatric hospital unit in Lancaster and covers hearings for those from the middle peninsula northern neck catchment who are hospitalized at the state psychiatric hospitals. She completes all re-evaluations at 6 month intervals of individuals hospitalized in state hospitals and those in acute hospital settings. She provides discharge planning and community case management monitoring for those adjudicated NGRI.

Executive Directors Report

VACSB Conference – The VACSB Conference is May 3 – 5 in Norfolk. Anyone interested in attending can let Ms. Slaughter know.

Employee Recognition Event – The event will be held May 11th. All staff and Board members will be invited. More information will be forthcoming.

Board Governance Training – The training is scheduled for March 8, 2 p.m. – 6 p.m. at the Essex Counseling Center. The training will be done by the Executive Director and Deputy Executive Director of the Virginia School Board Association.

Safety Planning – Ms. Hodges thanked Mr. Kight and Ms. Beech for their work on safety planning. Ms. Beech reached out to a retired FBI agent, who did a walk through at the Gloucester Counseling Center and Essex Counseling Center. We will be moving forward with a safety plan. We will also be looking at our residential sites.

DEI Committee – Ms. Eanes is chairing the Diversity, Equity and Inclusion (DEI) Committee. There will be more to come on this.

County Budget Requests – Ms. Hodges said she had presented to Middlesex County and King and Queen County. Dr. Pirok and Ms. Trent also attend their counties meeting with her. Northumberland, Essex and Lancaster have also invited her to present.

Licensure Reviews and Audits - Board members received this information. On January 19 and 20, ID/DD was audited by the Office of Licensing.

Serious Incident Report – Board members received the Serious Incident Report for October 1, 2022 – December 31, 2022.

Inspections – Mr. Reginald Daye, Regional Human Rights Advocate, has retired.

Two Office of Human Rights staff visited Charterhouse, Tappahannock House, Essex Counseling Center, and Administration on February 8th.

Prevention Services had a site visit on December 13 by Department of Behavioral Health and Developmental Services (DBHDS). DBHDS commented on the promotional strategies of Prevention Services. Every two years, Prevention Services staff go to 180 locations that sell tobacco to promote tobacco prevention.

Fraud, Waste and Abuse Training - Mr. Hickman recorded a presentation on Fraud, Waste and Abuse, which Board members reviewed today. The minutes will show that Board members received this training. Board members not in attendance today will be sent this information.

Conflict of Interest Training – Ms. Hodges presented a power point on Conflict of Interest. She noted that this information is in the Code of Virginia. Board members not in attendance today will also receive this information.

VACSB Observations – All Board members received the letter from Ms. Stokes regarding her observations at the VACSB conference. She noted that our Board is very active and engaged.

Wellness Benefit – As a quorum was not present, this item will be addressed at the next Board meeting.

Chairperson Comments – Ms. Knoeller thanked staff for all the work they are doing.

Board Member Comments – Ms. Coates said she was honored to be an Ex Officio member of the Board.

Other – Board Governance training is march 8th at 2:00 p.m.

Adjourn – There being no further business, the meeting adjourned.

Gail Slaughter
Recorder